

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT Aeronautics is located near the John C. Tune Airport in Nashville, TN.



Project Manager Senior

Information Technology Division – Program Management Section

Salary: \$110,000 - \$113,000 annually

Nashville, TN

There are a total of 6 Project Manager Senior positions, 4 of which we are advertising currently and are marked as available below. The requirements and job duties are the same for each position. There is one Project Manager Senior position assigned to each IT Program Manager for the following specific Business Areas:

Bureau of Administration and Chief of Staff (available)

Bureau of Planning (available)

Bureau of Engineering – Engineering (available)

Bureau of Engineering – Program Development

Bureau of Engineering – Operations and Asset Management

Enterprise Technologies (available)

Job Overview

The Project Manager Senior is a project management position that will be directly responsible for managing complex information technology (IT) projects from initiation to completion ensuring alignment with TDOT's strategic objectives. This role involves overseeing project scope, schedule, budget, and risk, as well as mentoring intermediate project managers and business analysts. The Project Manager Senior reports to an IT Program Manager, who serves as the strategic liaison between TDOT Bureaus, the IT Division, and key stakeholders. Additionally, this position contributes to portfolio management, product roadmaps, and IT strategic planning.

This position requires communication and coordination with team members, working in a team setting where collaboration is key, processing large volumes of information quickly and accurately, and using critical thinking and judgment to problem solve and make well-informed decisions independently. The Project Manager Senior will implement national best practices to drive innovation and efficiency for IT projects.

Essential Job Responsibilities

Ensure there is a direct relationship between quality and work outcomes by executing standards for the IT Program Management Services Section and coordinating with the Quality Team Lead in assisting with quality control tasks per the TDOT Quality Assurance Process with respect to Program Management.

Manage change, clarify the vision, take ownership of the change, communicate effectively, remain transparent, and hold yourself and others accountable throughout the process.

Lead IT project teams as part of a matrix organization in developing the project vision for those IT projects having the highest complexity; define critical goals and intended outcomes for the project scope, schedule, budget, and quality; write the IT Scope of Work in collaboration with all project stakeholders; effectively coordinate with other units within TDOT to mitigate issues, proactively assess risk factors, and achieve desired business outcomes.

Provide exceptional customer service to both internal and external customers, exercising effective listening skills, providing prompt responses, maintaining complete and accurate documentation, and communicating effectively.

Remain current on revisions to IT statutory and regulatory requirements, standards, and guidelines related to IT project management, the enterprise product portfolio and roadmap, and communication of projects and priorities to TDOT.

Guide and mentor IT Project Manager Intermediates and IT Business Analysts in project management methodologies and best practices. Foster a culture of collaboration, accountability, and continuous improvement within the IT Division.

Assist in ensuring IT project management, the enterprise product portfolio and roadmap, and communication of projects and priorities to TDOT work products and services are consistent, predictable, and repeatable to provide consistently high levels of achievement, mitigation of risk, and an established track record of success.

Qualifications

Education and Experience: Graduation from an accredited college or university with a bachelor's degree, and six years of professional level experience in any one of the following areas: (1) systematic analysis of overall work processes for business or information systems; or (2) project management; one of the six years must include being a leading team member of a project or project management.

Substitution of Experience for Education: Professional-level experience in any one of the following areas may substitute for the required college degree on a year-for-year basis to a maximum substitution of four years: (1) systematic analysis of overall work processes for business or information systems; (2) project management; one of the six years must include being a leading team member of a project or project management.

Substitution of the Specific Associate's Degree for the Required Bachelor's Degree: Graduation from an accredited college or university with an associate's degree in project management, computer information systems, computer technology or other related field may substitute for the required bachelor's degree.

Substitution of Graduate Coursework for the Required Experience: Any additional graduate coursework in project management, computer information systems, computer networking technology, computer technology or other related field may substitute for the required experience on a year-for-year basis to a maximum substitution of one year. (Thirty-six graduate quarter hours or a master's degree in the above fields is equivalent to one year of experience.)

OR

Four years of experience as a Project Manager-Int with the State of Tennessee.

Ideal Candidate

The Project Manager Senior is a decisive and strategic leader who thrives in a collaborative environment. They are highly adaptable, capable of navigating complex challenges with innovative problem-solving and critical thinking. With strong interpersonal skills, they build trust and foster productive relationships across all levels of the organization. Their proactive mindset allows them to anticipate needs, drive alignment, and maintain momentum on key initiatives. They excel in clear, effective communication, ensuring that project goals, expectations, and progress are well understood by stakeholders. A natural mentor and team player, they inspire confidence, accountability, and a shared commitment to excellence.

Compensation and Benefits

Online resources for the State of Tennessee benefits can be found at:

<https://www.tn.gov/partnersforhealth/publications/publications.html>

<https://www.tn.gov/hr/employees1/benefits.html>

<https://treasury.tn.gov/Retirement/Retire-Ready-Tennessee/for-State-Employees>

Application Instructions

Application for the Project Manager-Senior requires completion and submission of the following two items:

1. Letter explaining applicant interest in the position.
2. Résumé that is a maximum of two (2) pages.

The two items should be emailed to TDOT.Careers@tn.gov by Monday, May 5th.